## Republic of the Philippines

City of San Carlos

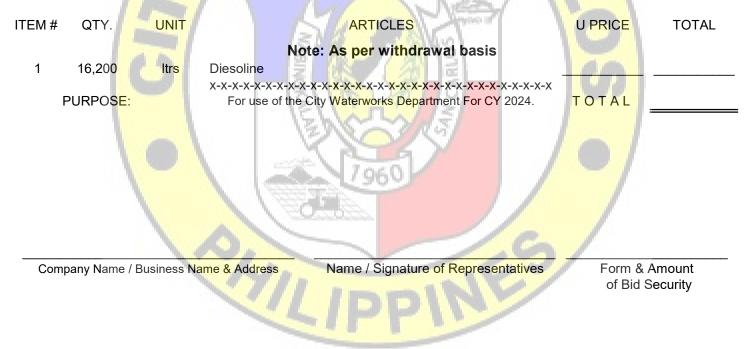
Negros Occidental

#### SHEET NO. 1

## INVITATION TO BID

#### PURCHASE REQUEST NO: 4-24-01-0202

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.



# INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO		EST NO	: 4-24-01-0202		DATE : January 29, 2024		
PURPOSE: FOR USE OF THE CITY WATERWORKS DEPARTMENT FOR CY 2024.							
OFFIC	E:	CWD		R			
DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , February 13, 2024							
			PLACE		: BAC Secretariat Office/CMO Extension Office		
			AMOUNT OF CONTR	RACT	BID SEC		
		U	BING	SÀ	Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)	
			: 999,378.00	5	19,987.56 :	<mark>49,</mark> 968.90	
TERMS & CONDITIONS						•	
1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:							
1.	a)	Cash o <mark>r cashier's /</mark> by a Univ <mark>ersal or C</mark>	Manager's Check issued		Two percent (2%) of the AB	C (See above)	
<ul> <li>b) Bank draft/guarantee or irrevocable letter of credit : Two per issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,</li> </ul>				Two percent (2%) of the AB	percent (2%) of the ABC (See above)		
	c)	if issued by a foreig Surety Bond callab demand issued by insurance company certified by the Insu Commission as aut	le upon a surety or / duly urance	T	Five percent (5%) of the AB	C (See above)	
	d) .	to issue such secur Any combination of	rity. the foregoing		Proportionate to share form to total amount of security	with respect	
	e)	Bid Securing Decla	ration				
2.		•	the BAC Secretariat Office e No. 23-21, Series of 2023.		refundable fee of	P 1,000.00	
3.	Sample or Brochures of the materials (if required) shall be attached to the bid documents.						
4.	Your price offer must be valid for 120 calendar days.						
5.	Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.						
6.	Submit Omnibus Sworn Statement duly notarized, together with your bid.						
7.	The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.						

8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman BIDS & AWARDS COMMITTEE